



### Council and Committee membership

<p><b>Outcome requested:</b></p>	<p>Governance Committee is asked to <b>note</b>:</p> <ul style="list-style-type: none"> <li>[a] the update on the appointment of two external Council members;</li> <li>[b] the forthcoming vacancies on Council;</li> <li>[c] the update on Committee membership;</li> <li>[d] the training and induction arrangements for 2019–20.</li> </ul>
<p><b>Executive Summary:</b></p>	<p><i>Recruitment of external Council members</i> The Committee is asked to <b>note</b> the update on the appointment of two external Council members. An oral update will be provided at the meeting.</p> <p><i>Forthcoming vacancies on Council</i> The Committee is asked to <b>note</b> the upcoming vacancies on Council in 2020.</p> <p><i>Committee membership</i> The Committee is asked to <b>note</b> the progress on recruitment of a co-opted member to Audit and Risk Committee. An oral update will be provided at the meeting.</p> <p><i>Training and induction</i> The Committee is asked to <b>note</b> the summary of the training and induction that will be offered to new Council members in 2019–20.</p>
<p><b>QMUL Strategy: strategic aim reference and sub-strategies</b></p>	<p>Effective governance supports the achievement of all strategic aims.</p>
<p><b>Internal/External regulatory/statutory reference points:</b></p>	<p>QMUL Charter and Ordinances</p>
<p><b>Strategic Risks:</b></p>	<p>14. Strategy implementation 16. Compliance</p>
<p><b>Equality Impact Assessment:</b></p>	<p>No equality or diversity issues are raised by this paper.</p>
<p><b>Subject to prior and onward consideration by:</b></p>	<p>Recommendations for the appointment of new committee members will be made to Council.</p>

<b>Confidential paper under FOIA/DPA</b>	No.
<b>Timing:</b>	Appointment of new Committee members will be made from the date of Council approval.
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<b>Date:</b>	03 October 2019
<b>Senior Management/External Sponsor</b>	Jonathan Morgan, Registrar and Secretary

## Council Membership

### Update on Council membership

1. The Committee is asked to **note** the progress on the appointment of two external Council members. An oral update will be provided at the meeting.
2. The Committee is asked to **note** the impending end dates for the following terms of office:
  - The first term of office of Monica Chadha will end on 04 February 2020. The Queen Mary Charter permits a further term of office.
  - The first term of office of Celia Gough will end on 01 September 2020. The Queen Mary Charter permits a further term of office.
  - The first term of office of Sarah Cowls will end on 01 September 2020. The Queen Mary Charter permits a further term of office. An election for the position of Staff Member – non-academic will be held in spring 2020.

### Update on Committee membership

3. There is a vacancy for one co-opted member on Audit and Risk Committee following the end of Nadim Choudhary's term of office. Recruitment is in progress and an oral update will be provided at the meeting.

### Training and Induction of Council members

4. In response to comments made at the last Committee meeting, an individual training record has been created for each Council member. Council members are asked to use these records to identify areas for development and to keep a record of any training or development activities they undertake. These will be stored on Convene.
5. All new Council members are asked to attend AdvanceHE's new governor training, a one-day session held annually in London.
6. An internal introductory session has been held with the QMSU Executive Officers. The QMSU Executive Officers also attended the AdvanceHE session for Student Governors in early September.
7. The Council Secretariat will continue to arrange *ad hoc* meetings for Council members with Queen Mary staff and students and briefings on specific issues as and when development needs are identified.
8. In response to the feedback provided in the Council and Committee effectiveness survey, the Council Secretariat will arrange training sessions in charity law as it relates to universities, the Office for Students, and finance. We will continue to explore alternative methods of delivering in-house training, including mixing in-person sessions with virtual meeting platforms. This may provide for more flexibility for the timing of training and enable more members to participate.
9. Heads of Schools and Institutes have been contacted to gauge interest in holding one-to-one meetings with Council members or hosting Council members in School/Institute meetings. The response has been overwhelmingly positive. A list of host Schools and

Institutes has been sent to Council members who are encouraged to contact the Council Secretariat to arrange meetings.

10. Opportunities to attend relevant external training and development events will continue to be offered to Council members, from organisations such as the CUC, HEPI, AdvanceHE and audit company briefings.

**Governance Committee is asked to note:**

[a] the update on the appointment of two external Council members;

[b] the forthcoming vacancies on Council;

[c] the update on committee membership;

[d] the training and induction arrangements for 2019–20.