

Programme Title: BSc Accounting and Management



Programme Specification

Awarding Body/Institution	Queen Mary University of London
Teaching Institution	Queen Mary University of London
Name of Final Award and Programme Title	BSc Accounting and Management
Name of Interim Award(s)	
Duration of Study / Period of Registration	3 Years
QM Programme Code / UCAS Code(s)	4P20
QAA Benchmark Group	General Business and Management, Accounting and Finance
FHEQ Level of Award	Level 6
Programme Accredited by	N/A
Date Programme Specification Approved	
Responsible School / Institute	School of Business & Management

Schools which will also be involved in teaching part of the programme

N/A

Institution(s) other than Queen Mary that will provide some teaching for the programme

N/A

Programme Outline

Studying BSc Accounting and Management you will examine key issues surrounding how firms /organizations deploy their resources across various business sectors including corporate and non-corporate sectors to sustain their activities going forward. Level 5 modules focus on developing a range of functional skills and students will learn about the social, economic and political context within which organizations operate. In levels 5 and 6 students will take 9 compulsory modules (5 at level 5 and 4 at level 6). This set of compulsory modules will develop a students' understanding of accounting and financial management within organizations. Specifically, how accounting and financial data can be processed to critically assess the deployment of corporate (and non-corporate) resources in terms of performance outcomes, risk and governance.

In addition to the compulsory modules students are able to select 3 electives at level 5 and 4 electives at level 6. These electives draw from a broad choice offered to undergraduates within the School of Business and Management.

The content of modules will be informed by research within our School focuses on the connections between economic, social, political and cultural aspects of modern business and management and these resources will critically inform the modules taken by students on this programme.

Aims of the Programme

The Accounting and Management BSc builds on the well-established NN12 undergraduate course in business studies. A specific aim of this Programme is to provide students with appropriate and relevant skills in accounting and financial management that will prepare students for careers in corporate, public and third sector organizations.

Another specific aim is to provide students with an appreciation of the changes to the institutional, regulatory and political context that governs the technical aspects of accounting and financial management.

The broader aim of this programme is to develop a students creativity, critical analysis and breadth of knowledge. Providing a general appreciation of how accounting and financial knowledge are affected by wider institutional and political conditions that govern and impact upon organisations and society.

What Will You Be Expected to Achieve?

In compulsory modules students will be expected to achieve technical competence in accounting and financial management techniques and a critically informed understanding of accounting as a technical process that is located in an institutional, regulatory and political context.

Students will be expected to develop and demonstrate a critical understanding of the nature of 'financial information' as the product of complex broad stakeholder relationships and how these evolve and adapt over time to impact upon financial performance and the management of resources.

In the elective modules students will enhance their understanding of the complexity of business and be capable of making reasoned and substantiated judgements about the broader context's within which financial information is generated and utilized for resource management, risk taking and governance.

Academic Content:

A 1	Understand the key technical and regulatory aspects that determined the process of recording, processing and interpreting financial information and its use in the financial management process.
A 2	Enhance knowledge and awareness of a range of theories and approaches applicable to business and management of resources in organisations
A 3	Develop a critical understanding of the economic, social and political environments which affect human relations in an organisation and the implications for its structure and culture

Disciplinary Skills - able to:

B 1	Understand the main current technical language, practices, theories and conceptual framework of accounting (for example, recognition, measurement and disclosure) the nature of financial statements; managerial accounting; auditing; taxation.
B 2	Appreciate the financing arrangements and governance structures of financial reporting entities, and how theory and evidence can be combined to assess the effectiveness of financial management of resources.
B 3	The ability to create, evaluate and assess a range of options together with the capacity to apply ideas and knowledge to a range of business situations
B 4	Be able to communicate effectively (oral and in writing), using a range of media which are widely used in business such as the preparation and presentation of business reports

Attributes:

C 1	Apply analytical skills to investigate problems, use numbers confidently and competently, identify information needs appropriate to different situations whilst also grasping theoretical principles and practices in the field of accounting and financial management.
C 2	Develop knowledge and analytical skills that are transferable into employment. Produce analyses (numbers and narratives) which are grounded in evidence utilizing technologies to access and interpret information effectively and critically evaluate the reliability of different sources of information
C 3	Acquire new learning in a range of ways, both individually and in collaboration and possess the skills to influence, negotiations and respond appropriately to criticism

How Will You Learn?

The School promotes active learning within a context of clear learning objectives. Students are encouraged to take responsibility for their own learning. Most modules have a weekly course element (1-2 hours of lectures plus a 1 hour seminar) and in some this will require collaborative group work. We expect informal work groups to emerge particularly in the more numerically based subjects. Clear guidance on basic and supplementary reading is given.

We recognise the value of independent work at final year level for undergraduates. We consider it important to develop the critical and evaluative abilities of students to undertake basic research through both practical and theoretical means and to develop the ability to write sustained, coherent narratives.

In order to enable students to develop their skills we will offer modules that require independent work using written and presentational skills.

How Will You Be Assessed?

The School schedules an annual Business Management Examination Board which considers all student academic profiles and agrees classifications and progression routes. Modules are assessed by a combination of coursework, presentation and final examinations.

Clear guidance on coursework requirement is given in module handbooks which emphasise approaches to coursework of various types. Students are made aware at induction, within the UG student handbook and from their module tutors, how to avoid plagiarism, together with rules and procedures. Examinations are typically of a two hour paper undertaken in the May/June diet of exams.

Examination papers are reviewed by an Internal Moderator and then by External Examiners. All exam papers go through a moderation marking procedure. All first class and fail scripts together with a representative sample of intermediate scripts are sent to the External examiners for quality control. Undergraduates have two opportunities to re-sit failed modules: for first and second year students the first opportunity is the summer. Re-sit marks are capped at 40%.

How is the Programme Structured?

Please specify the full time and part time programme diets (if appropriate).

BSc Accounting and Financial Management is a three year degree, taught within the University's modular system.

Each academic year comprises of eight modules per year, each of which is normally assessed by a combination of coursework and/or an examination in May/June. To complete the degree each student will need to have taken twenty-four modules.

At level 4 students take a compulsory set of 8 modules (4 per semester)

At level 5 students take 6 compulsory modules (3 semester 1 and 3 semester 2) and 2 Electives (1 semester 1 and 1 in semester 2)

At level 6 students take 3 compulsory modules (1 semester 1 and 2 semester 2) and 5 Electives (3 semester 1 and 2 semester 2)

At levels 5 and 6 students can choose from a wide variety of elective modules in Level 6 but the range of modules available each year can vary from year to year.

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Academic Year of Study FT - Year 1

Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
Marketing Theory and Practice	BUS129	15	4	Compulsory	1	Semester 1
Business in Social and Historical Context	BUS130	15	4	Compulsory	1	Semester 1
Applied Economics	BUS128	15	4	Compulsory	1	Semester 1
Management Studies and Skills For Specialist Managers	BUS131	15	4	Compulsory	1	Semester 1
Quantitative Analysis for Business	BUS135	15	4	Compulsory	1	Semester 2
Introduction to Financial and Management Accounting	BUS134	15	4	Compulsory	1	Semester 2
Work and Employment in Context	BUS132	15	4	Compulsory	1	Semester 2
Organisation Studies	BUS133	15	4	Compulsory	1	Semester 2

Academic Year of Study FT - Year 2

Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
Financial Institutions	BUS201	15	5	Compulsory	2	Semester 1
Advanced Accounting for Business	BUS216	15	5	Compulsory	2	Semester 2
Managerial Accounting	BUS022	15	5	Compulsory	2	Semester 2
Research Methodology	BUS007	15	5	Elective	2	Semester 1
Operations Management	BUS002	15	5	Elective	2	Semester 1

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Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
Strategy	BUS204	15	5	Elective	2	Semester 1
Business Law	BUS205	15	5	Elective	2	Semester 1
Coordination and Social Dynamics	BUS206	15	5	Elective	2	Semester 1
Microeconomics for Managers	BUS208	15	5	Elective	2	Semester 1
Persuasive Strategies in Marketing	BUS220	15	5	Elective	2	Semester 1
Technologies in the Workplace	BUS223	15	5	Elective	2	Semester 1
Human Resource Management	BUS014	15	5	Elective	2	Semester 2
Governance and Business Strategy	BUS211	15	5	Elective	2	Semester 2
Ethics and Business	BUS212	15	5	Elective	2	Semester 2
Advertising	BUS213	15	5	Elective	2	Semester 2
Occupational Psychology	BUS215	15	5	Elective	2	Semester 2
Psychology of Leadership	BUS219	15	5	Elective	2	Semester 2
Organisational Learning in the Workplace	BUS221	15	5	Elective	2	Semester 2
Strategic Management	BUS222	15	5	Elective	2	Semester 2
Creative Industries	BUS233	15	5	Elective	2	Semester 2
Management Theory	BUS228	15	5	Elective	2	Semester 1
Entrepreneurial Learning	BUS230	15	5	Elective	2	Semester 1
Sociology of Finance	BUS232	15	5	Elective	2	Semester 2

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Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
International Business Finance	BUS235	15	5	Elective	2	Semester 2

Academic Year of Study FT - Year 3

Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
Company Valuation	BUS331	15	6	Compulsory	3	Semester 2
Organisations and Identity	BUS302	15	6	Elective	3	Semester 1
Managing Diversity	BUS305	15	6	Elective	3	Semester 1
Social Networks	BUS311	15	6	Elective	3	Semester 1
Dissertation	BUS314	30	6	Elective	3	Semesters 1 & 2
Organisational Change and Development	BUS317	15	6	Elective	3	Semester 1
Consumer Psychology	BUS318	15	6	Elective	3	Semester 1
Global Supply Chains	BUS326	15	6	Elective	3	Semester 1
Managing Public Services	BUS328	15	6	Elective	3	Semester 1
Macroeconomic Modelling and Policy	BUS330	15	6	Elective	3	Semester 1
Innovation and Entrepreneurship	BUS300	15	6	Elective	3	Semester 2
International Business	BUS304	15	6	Elective	3	Semester 2
Corporate and Social Responsibility	BUS313	15	6	Elective	3	Semester 2
Social and Political Marketing	BUS316	15	6	Elective	3	Semester 2

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Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Semester
Employment Relations	BUS320	15	6	Elective	3	Semester 2
Business and Social Approaches to Social Media	BUS321	15	6	Elective	3	Semester 2
Managing Knowledge-based Organisations	BUS322	15	6	Elective	3	Semester 2
Gender, Leadership and Management	BUS327	15	6	Elective	3	Semester 2
Corporate Law and Governance	BUS329	15	6	Elective	3	Semester 2
Business Computing	BUS337	15	6	Elective	3	Semester 2
Social Reporting and Accountability	BUS336	15	6	Elective	3	Semester 1

What Are the Entry Requirements?

A/AS-levels

Tariff/grades requirement: 320 points. You should aim to get, for example, ABB at A2. However, if you do not perform as well in one subject and do better in others, then that is acceptable, providing you gain the minimum number of points overall required for the degree programme.

Additional information: AS-level subjects are not counted towards the 320 point requirement. You must have 5 GCSEs at grades A to C, including B in English and B in Mathematics.

Excluded subjects: General studies and Critical Thinking.

We require an IELTS 7.0 overall band score or Internet-based TOEFL 100 Total Score

How Do We Listen and Act on Your Feedback?

The Staff-Student Liaison Committee provides a formal means of communication and discussion between schools/institutes and its students. The committee consists of student representatives from each year in the school/institute together with appropriate representation from staff within the school/institute. It is designed to respond to the needs of students, as well as act as a forum for discussing programme and module developments. Staff-Student Liaison Committees (SSLC) meet regularly throughout the year.

The Business and Management School operates a Learning and Teaching Committee which advises the School/Institute Director of Taught Programmes on all matters relating to the delivery of taught programmes at school level including monitoring the application of relevant QM policies and reviewing all proposals for module and programme approval and amendment before submission to Taught Programmes Board.

Student views are incorporated in the committee's work in a number of ways, such as through student membership of the SSLC, or consideration of student surveys and module feedback reports.

All schools/institutes operate an Annual Programme Review of their taught undergraduate and postgraduate provision. APR is a continuous process of reflection and action planning which is owned by those responsible for programme delivery; the main document of reference for this process is the Taught Programmes Action Plan (TPAP) which is the summary of the

school/institute's work throughout the year to monitor academic standards and to improve the student experience. Students' views are considered in this process through analysis of the NSS and module evaluations.

Academic Support

The induction week before the start of Semester A provides introductory talks on all the services and support mechanisms available within the school and college. The plasma screens within the school also update on time-tabling, events and support services within the school. Students are assigned an academic advisor for them to consult on academic related support.

The school also provides support services through a student advisor for non-academic matters and from our Undergraduate Director and deputy Undergraduate Director's they obtain academic support in addition to the office hours also posted by all staff and specifically also a students module leader.

The QMPlus virtual learning environment has information on the different modules and supervisory advice for dissertations. Students are also advised on the support services available in the Language and Learning Unit. Students are assigned a dedicated supervisor if they decide to take the dissertation module.

Programme-specific Rules and Facts

All first year (level 4) students are automatically registered for first year modules. In April/May, first and second year students will receive module information and will be required to register their module choices for the following year.

Second year students must study 8 level 5 modules (6 compulsory and 2 elective modules). Any second year student wishing to study the BUS314 Dissertation module in their 3rd year must also study BUS007 Research Methodology in the second year, achieve above 60% on the module and above 65% across all second year module assessments (where module assessments have been completed and marks are available at the time of enrolment).

Third year students can take any 5 of the level 6 modules on offer in addition to the 3 compulsory modules or 6 modules, 3 in each semester plus the BUS314 Dissertation module.

The School has locked academic levels to developmental years (L4 in Y1, L5 in Y2 and L6 in Y3). This restricts third year students from taking any level 5 modules in the third year.

Students are not permitted to take any credit bearing language modules which substitute one or two of their business modules in any developmental year. The School encourages students to take a non-credit bearing language module as part of the College's Language Strategy and where applicable will meet any associated costs.

Specific Support for Disabled Students

Queen Mary has a central Disability and Dyslexia Service (DDS) that offers support for all students with disabilities, specific learning difficulties and mental health issues. The DDS supports all Queen Mary students: full-time, part-time, undergraduate, postgraduate, UK and international at all campuses and all sites.

Students can access advice, guidance and support in the following areas:

- Finding out if you have a specific learning difficulty like dyslexia
- Applying for funding through the Disabled Students' Allowance (DSA)
- Arranging DSA assessments of need
- Special arrangements in examinations
- Accessing loaned equipment (e.g. digital recorders)
- Specialist one-to-one "study skills" tuition
- Ensuring access to course materials in alternative formats (e.g. Braille)
- Providing educational support workers (e.g. note-takers, readers, library assistants)
- Mentoring support for students with mental health issues and conditions on the autistic spectrum.

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Links With Employers, Placement Opportunities and Transferable Skills

Graduates from this programme will have developed a range of cognitive and practical skills together which will be applicable to be different context beyond academia.

The School offers a range of internships available to students throughout their academic programme of study. The School also works closely with the Careers Service to locate possible placements, internships and in creating an effective CVs to reach potential employers.

Throughout each academic year, the School invites a series of external speakers from a range of employers and these invitations will integrate with programme.

Programme Specification Approval

Person completing Programme Specification

Aktar Hussain, Undergraduate Programme Manager

Person responsible for management of programme

Dr Darryn Mitussis, Undergraduate Programme Director

Date Programme Specification produced/amended by School Learning and Teaching Committee

28/08/15

Date Programme Specification approved by Taught Programmes Board