

Programme Amendment Form

This form should be used to submit a proposal to change a programme of study, i.e. a proposal that modifies the arrangements originally approved by QMUL. For example:

- change in the title of the programme - please note that changing the programme title will necessitate the recoding of the programme
- change in the length of the programme of study
- changes in compulsory or recommended modules
- changes in the programme regulations

By hovering over the blank boxes with your cursor further guidance will be displayed to aid completion.

Summary Information (as previously approved)

Programme Title(s) Programme Code(s)

Programme Qualification	Mode of study	Programme Duration
		10 weeks

Responsible School / Institute

Schools who are also involved in teaching part of the programme

Details of any collaborative Higher Education Institution(s) involved in teaching any part of the programme

Programme Organiser

1) Proposed Amendment(s)

Detail the proposed amendments to the programme and attach the updated Programme Specification. If new modules are to be added to the programme(s) or if existing modules are to be removed this should be clearly specified in the space below. Further information regarding the module(s) to be added / removed from the programme(s) can be provided in the table below. Alternatively, this information can be presented in text form in the space below, as long as all of the key information in the table is detailed.

We would like to amend the start date of this programme to include January starts as indicated below:

Start Date - Completion Date
01-Sep-15 - 18-Dec-15
11-Jan-16 - 01-Apr-16

Taught Programmes Board

31-Aug-16 - 16-Dec-16
09-Jan-17 - 31-Mar-17
30-Aug-17 - 15-Dec-17
08-Jan-18 - 29-Mar-18
29-Aug-18 - 14-Dec-18
07-Jan-19 - 29-Mar-19

We would also like to amend the assessment for this module to four 1500 word essays.

	Module Title	Module Code	Credits	Level	Module Selection Status	Academic Year of Study	Add / Remove Module from Programme
X							
X							

2) New Programme Title (if applicable)

Please note that changing the programme title will necessitate the recoding of the programme.

3) Proposed Date of Amendment Introduction

A.S.A.P

Specify whether the amendment(s) will apply to new and/or continuing students.

This will apply to new students that registered on the programme to commence in September 2015.

4) Rationale

Detail the rationale for the proposed amendment(s).

Applications have been received for this programme which was due to commence on 1 September, however, many of the offers were conditional offers and as this is a distance learning programme the student's are not able to fulfill the condition(s) by the start of the programme.

Instead of the students having to wait a year for the programme we would like to offer a January start date which we already have in place for the Computer and Communications Law (Distance Learning) programmes.

The change to the form of assessment is because there was a mistake in the previous form as to the manner of assessment.

5) Resource Implications of Proposed Amendment(s)

Are there any resource implications linked to the proposed amendment(s)?

N/A

6) Anticipated Practical Implications of Proposed Amendment(s)

Please specify how students' study patterns might be affected. Have the students been consulted about the proposed amendment(s)?

N/A

7) External Examiner(s) and Student Consultation

Have you consulted your External Examiner(s) and Students about the proposed amendments? If so, please detail their comments.

N/A

A revised Programme Specification must accompany the Programme Amendment. Programme Amendments that are not accompanied by the necessary documentation will not be accepted by the Academic Secretariat.

> If the programme amendment relates to the addition of previously unapproved modules, have module proposal forms for any new module(s) been submitted?

No

> Has the Programme Specification been revised to take into account the programme amendment?

N/A

Approval of Programme Amendment

Programme Organiser*	<div style="border: 1px solid black; padding: 5px;">Laura Edgar <small>Digitally signed by Laura Edgar DN: cn=Laura Edgar, o=QMUL, ou=CCLS, email=l.edgar@qmul.ac.uk, c=GB Date: 2015.10.05 17:23:02 +01'00'</small></div>	Head(s) of School / Institute**	<div style="border: 1px solid black; padding: 5px;">Spyros Maniatis <small>Digitally signed by Spyros Maniatis Date: 2015.10.15 10:27:32 +01'00'</small></div>
Head(s) of supporting School / Institute	<div style="border: 1px solid black; height: 40px;"></div>	Head(s) of supporting School / Institute	<div style="border: 1px solid black; height: 40px;"></div>
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